

COVID-19 Response Team Meeting Minutes

September 17, 2021

Members Present:

Tim Paquette, Kelly Avery, Lester Brent, Jacqui McGettigan, Trish Temperino, Sue Rubbe, Police Chief Will Ulwick
Deputy Fire Chief Bob Bousquet Absent with notice: Fire Chief Steve Heath

1. Review of September 10, 2021 minutes

Two typos noted and will be corrected.

2. Staff COVID-19 Information Sheet

The SAU staff will update the Staff COVID-19 Information Sheet as time allows. We will distribute when we receive it. For now, we will continue to follow the flowchart that was included in the DHHS Return To School Toolkit. AES staff will be informed that they need to speak with HR Director, Ashley Dolloff regarding any COVID related absences.

3. Positive Case Protocol Checklist

The COVID-19 Response Team reviewed and approved the updated Positive Case Protocol Checklist.

4. Remote Days

Per the direction of the Governor and Commissioner of Education, AES will not offer remote learning options if the school needs to close for any reason (including snow days).

5. School Opening Plan Revision

The following change will be proposed to the Ashland School Board at the October meeting:

Under the Communication COVID-19 cases, the second bullet currently reads, "Individual cases of COVID-19 will be communicated to parents/guardians through email communication for whole school; and by phone call for close contacts and those who have shared classroom space". Mrs. Avery is proposing that we change it to "...by phone call to close contacts we have identified due to close proximity in unmasked areas within the school."

6. Mathalon

The Mathalon team often shares a bus with another school when travelling to meets to help reduce the cost of transportation. The COVID-19 Response Team recommends that our students do not ride with students from other school and that the students participate virtually when possible.

Classroom Snacks

Parents often ask to bring in snacks to celebrate special occasions. The COVID-19 Response Team established the following guidelines for these situations:

1. No shared snacks for the entire classroom
2. Only individual/commercially packages items will be allowed.

7. Sibling Protocols

Mrs. Rubbe addressed a question about sibling quarantine when another member in the family is awaiting the results of a COVID-19 test. She explained that current recommendations do not require siblings to quarantine unless the other family member tests positive at which time they would follow the close household contact protocols.

8. Next Meeting

The next COVID-19 Response Team meeting will be held on Friday, September 24, 2021 at 8:30 am.

Respectfully submitted,

Jacqui McGettigan
Office Manager

**COVID-19 Decision Making Tool
Ashland Elementary School**

Current Mitigation Response Level as of September 10, 2021	Blue—Low transmission	Yellow—Moderate Transmission	Orange-- Substantial Transmission	Red High Transmission
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Date: September 17, 2021

Local & Statewide COVID - 19 Data Review

Active Confirmed Cases of COVID-19 in School	0
Active Cluster of Cases in School	0
Active Outbreak of Cases in School	0
Number of Pending Known COVID-19 Tests	0
Number of Quarantines	0
Number of Isolations	0
Number of Active Cases in Ashland Last Week	1-4 active 0 new as of 9/8/2021
Number of Active Cases in Ashland	1-4 active 2 new as of 9/14/2021
Grafton County Transmission Level	High/Red
Data Summary	The County transmission level remains high while the local transmission level remains low.

Decision Point:
Does the data review warrant a change in response level?
No—all in agreement

Attendance Are staff absences impacting the ability to effectively supervise students? Are staff absences impacting the ability to effectively provide learning opportunities? Are student absences impacting the ability to learn effectively?	
Staff	No
Students	No
Decision Point: Does the data/information on absences warrant a change in response level? No—all in agreement	
Cleaning Supplies	
Status of availability of materials & staff to clean for the next two weeks	Good
Status of availability of materials & staff to clean for the next 2 weeks (or 4 weeks out)	Good
Disposable Masks, Gloves, Disposable Shields/Drapes	Good
Decision Point: Do the current conditions for cleaning warrant a change in response level? No—all in agreement	
Mitigation Efforts	
Face Coverings	Good
Physical Distancing	Good
Hand Washing	Good
Limited Illness at School	Good
Decision Point: Does the level of compliance with mitigation efforts warrant a change in response level? No—all in agreement	

Mitigation Response Level based on transmission levels in the community and the county

Recommended Decision Date: September 17, 2021

Anticipated Recommended Response Level for Next Week

ORANGE

Anticipated Recommended Response Level for Next Four Weeks

TBD

Positive COVID-19 Case Protocol Checklist 2021-2022

	When initial notification from parent/guardian received, immediately contact Kelly/Sue/Jacqui with the information
	Once the positive case has been verified, Kelly, Sue or Jacqui will contact Mary Moriarty
	Mary Moriarty will write a letter for distribution to the AES Community and will forward the letter to Jacqui and Kelly.
	Kelly or Jacqui will forward the letter to all AES families using ALMA The letter will be sent in a separate email to all AES staff using ALMA
	Jacqui will post the letter on the COVID Dashboard and will update the Dashboard active case/cumulative case numbers
	Lunchroom seating charts will be reviewed to identify all close proximity contacts. These students will be contacted by phone and asked to carefully self-monitor for symptoms for the next two weeks. (See attached phone call narrative)
	Mrs. Rubbe will contact DHHS to report the positive case. Generally, this would mean leaving a message on their reporting line, however, if we are experiencing an outbreak, she will page the on-call representative to report and seek guidance.
	Mrs. Avery will send an email to all parents and staff letting them know that all close contacts have been identified and notified. (See email narrative attached)
	Mrs. Avery, along with Superintendent Mary Moriarty, will determine if we need to cancel school and will activate the OneCall alert system if necessary. Verify that Parks and Recreation is aware that school has been cancelled.
	Classroom teachers and specialists will pack up technology and any other supplies the student(s) will need during their quarantine period and bring the materials to the reception area. Mrs. McGettigan will coordinate the pick-up process with Ms. Johnson
	Mrs. McGettigan will work with Café Services to establish free lunch pick up for the affected students and will coordinate the pick-up process with Ms. Johnson
	Mrs. Avery will notify HR of any staff who need to quarantine due to this positive case.
	Mrs. McGettigan and Mrs. Avery will work to fill any vacancies caused by quarantines.

Narrative for Close Proximity Contacts Phone Calls:

Good Afternoon,

This is Kelly Avery, Principal at Ashland Elementary School calling because your child, _____ has been identified as being in close proximity to a student who has tested positive for Covid-19. Please follow the Covid-19 information sheet that was attached to an earlier email from Superintendent Moriarty and monitor for symptoms.

Thank you!

Final Email Narrative:

As you have heard, AES has a confirmed positive case of COVID-19. Impacted families of those students identified as being in close proximity have been contacted. Thank you for your continued support and monitor for symptoms. If you child exhibits symptoms, please get them tested and share any positive results with us.

Kelly Avery
Principal



COVID Data Tracker

United States at a Glance

Collapse

United States
At a Glance

Cases Total **41,262,574**

Last 30 Days

Deaths Total **660,380**

Last 30 Days

75.8% of Adults with At Least

One Vaccination

Community Transmission **High**

Data Tracker Home

COVID Data Tracker Weekly Review

Your Community

County View

Forecasting

Vaccinations in the US

Community Profile Report

State Profile Report

Pandemic Vulnerability Index

Health Equity Data

Pediatric Data

Vaccinations

Cases, Deaths, and Testing

Demographic Trends

COVID-19 Integrated County View

Maps, charts, and data provided by CDC, updates daily by 8 pm ET[†]

This site provides an integrated, county view of key data for monitoring the COVID-19 pandemic in the United States. It allows for the exploration of standardized data across the country.* The footnotes describe each data source and the methods used for calculating the metrics. For the most complete and up-to-date data for any particular county or state, visit the relevant health department website. Additional data and features are forthcoming.

*County level data are not available for territories. Territory level data is available under the **Cases, Deaths, and Testing tab**. Data presented here for District of Columbia may differ from those presented on the **Cases, Deaths, and Testing tab** due to reporting differences for each tab. For CDC's most up to date data for District of Columbia, select District of Columbia in the dropdown on this tab or see the map below.

[How to Find a COVID-19 Vaccine](#)

State or territory:

New Hampshire

County or metro area:

Grafton County

[Reset Selections](#)

Time Period: Mon Sep 06 2021 - Sun Sep 12 2021

Grafton County, New Hampshire

[State Health Department](#)

[7-day Metrics](#) | [7-day Percent Change](#)

- Health Care Settings +

- Genomic Surveillance +

- Seroprevalence +

- People at Increased Risk +

- Multisystem Inflammatory Syndrome in Children (MIS-C)

- Prevention Measures and Social Impact +

- Additional COVID-related Data

- Communications Resources

- COVID-19 Home

Community Transmission ● High
7-day Metrics | 7-day Percent Change
 Everyone in **Grafton County, New Hampshire** should wear a mask in public, indoor settings.

Mask requirements might vary from place to place. Make sure you follow local laws, rules, regulations or guidance.
 How is community transmission calculated?

	September 15, 2021
Cases	97
% Positivity	0.99%
Deaths	0
% Eligible Population Fully Vaccinated	73.5%
New Hospital Admissions	13

On this page:

- [Cases & Deaths](#)
- [Testing](#)
- [Vaccinations](#)
- [Hospitalizations](#)
- [Community Characteristics](#)
- [Data Downloads and Footnotes](#)

Get Email Updates

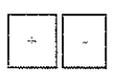
Sign up to receive the COVID Data Tracker Weekly Review.

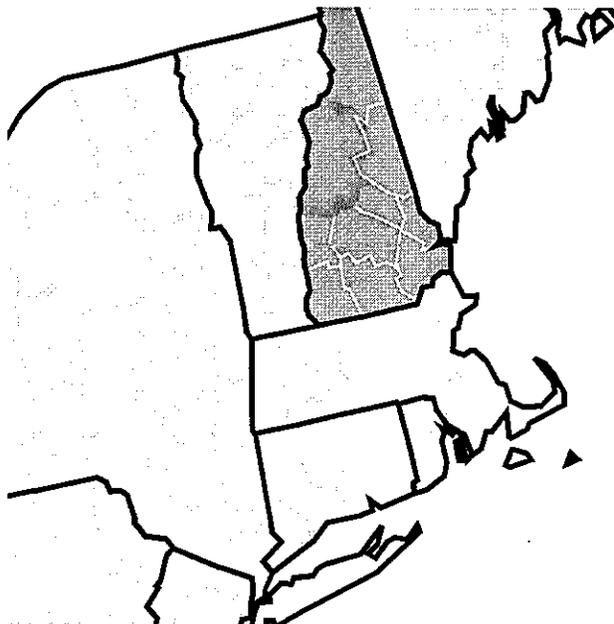
Email Address:

[What's this?](#)

Data Type: Map Metric:

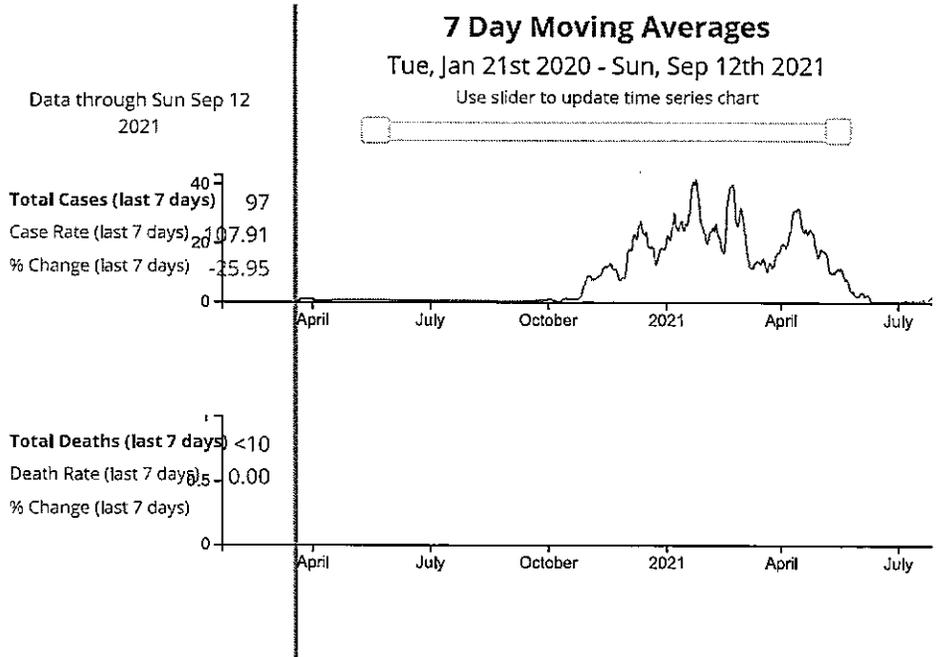
Level of Community Transmission Level of Community Transmission





Cases & Deaths in Grafton County, New Hampshire

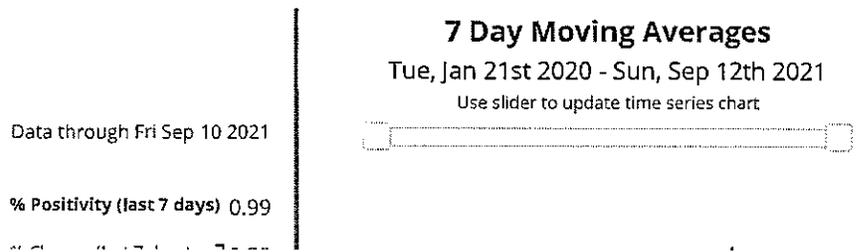
[Download Image](#)

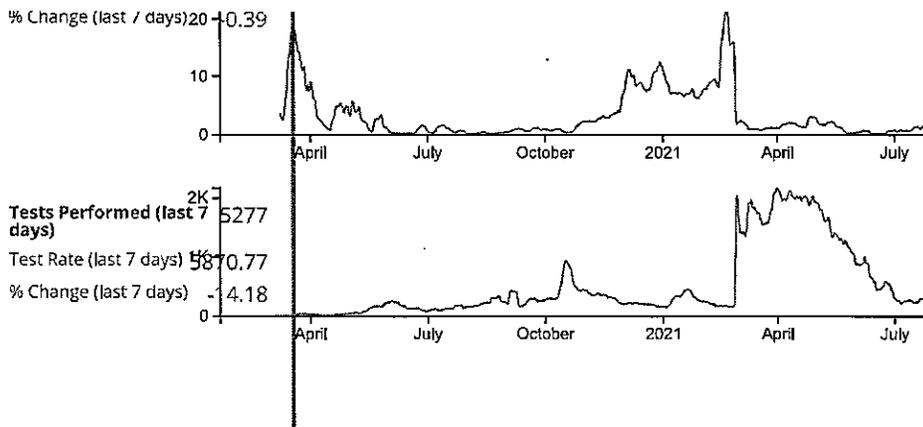


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Testing in Grafton County, New Hampshire

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Learn more about [testing for COVID-19](#).

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Vaccinations in Grafton County, New Hampshire

Percent of New Hampshire's fully vaccinated recipients with valid county of residence: **94%**

States with lower percentages for valid county of residence should be interpreted with caution.

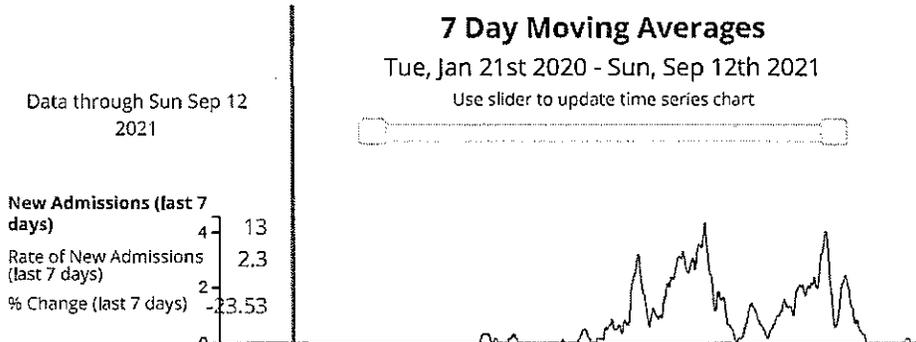
People Vaccinated	At Least One Dose	Fully Vaccinated
Total	66,737	59,423
% of Total Population	74.2%	66.1%
Population ≥ 12 Years of Age	66,700	59,409
% of Population ≥ 12 Years of Age	82.6%	73.5%
Population ≥ 18 Years of Age	62,833	56,191
% of Population ≥ 18 Years of Age	83.2%	74.4%
Population ≥ 65 Years of Age	19,134	17,404
% of Population ≥ 65 Years of Age	99.8%	90.7%

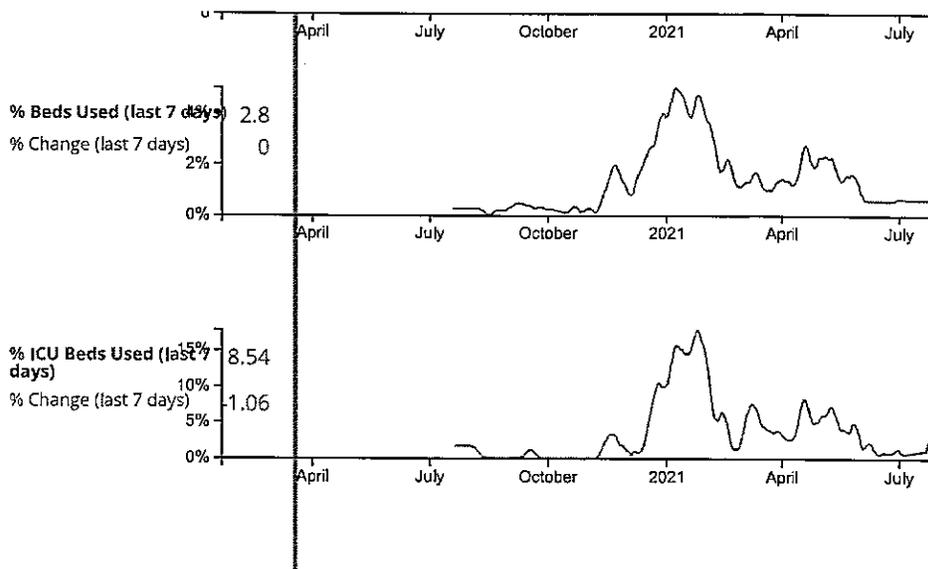
Learn more about the [COVID-19 Vaccine](#).

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Hospitalizations in Grafton County, New Hampshire

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Community Characteristics for Grafton County, New Hampshire

Characteristic	County Estimate	Statewide Estimate	US Total Estimate
Population:	89,886	1,359,711	331,996,199
Population density (people per sq. mile):	52.61	151.87	94
Household size:	2.39	2.46	2.52
Percent uninsured:	7.9	6.5	9.2
Percent living in poverty:	9.9	7.9	10.5
Percent population 65yrs and over:	21.34	18.67	16.3
CDC Social Vulnerability Index (SVI):	0.1882	N/A	N/A
COVID-19 Community Vulnerability Index (CCVI):	0.02	N/A	N/A
Metropolitan Classification:	Non-metro	N/A	N/A
NCHS Urban/Rural Classification:	Micropolitan	N/A	N/A
Rural-Urban Continuum Code Classification:	Urban population of 20,000 or more, not adjacent to a metro area	N/A	N/A

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Data Downloads and Footnotes

Expand each accordion to view data table and download data

County Level Vaccination Data for New Hampshire	+
County Level Latest Data for New Hampshire	+
County Level Timeseries Data for New Hampshire	+
View Historic Vaccination Data	Top of Page

Footnotes	+
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How do levels of community transmission affect schools?
 See guidance for COVID-19 prevention in K-12 schools

How does this data compare to states?
 Find case and death counts [by state](#)

[View and Download COVID-19 Case Surveillance Public Use Data with Geography.](#)

HAVE QUESTIONS?

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-  Email [CDC-INFO](#)
-  Open 24/7

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