

**COVID-19 Decision Making Tool  
Ashland Elementary School**

<b>Current:</b>	<b>Full Physically In-Person</b>	Modified Physically In-Person	Partial Remote	Full Remote
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**Date: 09/18/2020**

**Local & Statewide COVID – 19 Data Review**

Active Confirmed Cases of COVID-19 in School	<b>0</b>
Active Cluster of Cases in School	<b>0</b>
Active Outbreak of Cases in School	<b>0</b>
Number of Pending Known COVID-19 Tests	<b>0</b>
Number of Quarantines	<b>0</b>
Number of Isolations	<b>0</b>
Data Summary	No cases since opening.  Minimal number of pending tests.

**Decision Point:  
Does the data review warrant a change in tier?**

**No—All in agreement**

<b>Attendance</b> <b>Are staff absences impacting the ability to effectively supervise students?</b> <b>Are staff absences impacting the ability to effectively provide learning opportunities?</b> <b>Are student absences impacting the ability to learn effectively?</b>	
Staff	<b>No</b>
Students	<b>No</b>
<b>Decision Point:</b> <b>Does the data/information on absences warrant a change in tier?</b> <b>No—All in agreement</b>	
<b>Cleaning Supplies</b>	
Status of availability of materials & staff to clean for the next two weeks	<b>Good</b>
Status of availability of materials & staff to clean for the next 2 weeks (or 4 weeks out)	<b>Good</b>
Disposable Masks, Gloves, Disposable Shields/Drapes	<b>Good</b>
<b>Decision Point:</b> <b>Do the current conditions for cleaning warrant a change in tier?</b> <b>No—All in Agreement</b>	
<b>Mitigation Efforts</b>	
Face Coverings	<b>Yes</b>
Physical Distancing	<b>Yes</b>
Hand Washing	<b>Yes</b>
Completion of Health Screening	<b>Yes</b>
Limited Illness at School	<b>Yes</b>

**Decision Point:**

**Does the level of compliance with mitigation efforts warrant a change in tiers?**

**No—All in agreement**

**NH Division of Public Health Services Transitioning Between School Instructional Models Based on  
Level of Community COVID-19 Transmission and Impact on Local Schools  
September 1, 2020**

Criteria	Level of Community Transmission		
	Minimal	Moderate	Substantial
COVID-19 PCR test positivity as a 7 day average	< 5%	5 – 10%	>10%
Number of new infections per 100,000 population over prior 14 days	<50	50-100	>100
Number of new hospitalizations per 100,000 people over the prior 14 days	<10	10-20	>20

<b>Level of Community Transmission Based on Transitioning Guidance from DHHS</b>	
<b>Criteria:</b>	
COVID-19 PCR test positivity as a 7 day average	<b>Minimal</b>
Number of infections per 100,000 population over prior 14 days	<b>Minimal</b>

Criteria	Level of School Impact		
	Low	Medium	High
Transmission within the school facility	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster* in the school	Two or more unrelated clusters* in the school with onset (based on source case symptom onset dates) within 14 days of each other
Student absenteeism due to illness	<15%	15-30%	>30%
Staff capacity to conduct classes and school operations <sup>†</sup>	Normal	Strained	Critical

\* A cluster is defined as 3 or more individuals confirmed with COVID-19 who are part of a related group of individuals (e.g., classroom) who had the potential to transmit infection to each other through close contact.

† This subjective assessment should factor in a school's ability to maintain adequate staff for facility operations, transportation, teaching, and administrative functions.

Level of School Impact Based on Transitioning Guidance from DHHS	
<b>Criteria:</b>	
Transmission within the school facility	<b>Low</b>
Student absenteeism due to illness	<b>Low</b>
Staff capacity to conduct classes and school operations	<b>Low</b>

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Level of School Impact	Low	In-Person	In-Person	Hybrid
	Medium	In-Person	Hybrid	Remote
	High	Hybrid*	Remote	Remote

*\* Depending on the level of COVID-19 transmission in the school and outbreak status, public health may recommend temporary closure of school and remote learning for a short period of time to control transmission before re-opening in a hybrid instructional model.*

Decision Matrix for Transitioning Between Methods of Instruction	
<b>Rating:</b>	<b>In Person</b>

<b>Recommended Decision</b> <b>Date: October 23, 2020</b>	
<b>Anticipated Recommended Tier for Next Week</b>	<b>Stay in current tier</b>
<b>Anticipated Recommended Tier for Next Four Weeks</b>	<b>Stay in current tier</b>

**Other:**

**Members Present:**

Kelly Avery, Associate Principal  
Steve Guyer, Interim Principal  
Trish Temperino, Assistant Superintendent  
Sue Rubbe, RN  
Tim Paquette, Facilities Director  
Chief Will Ulwick, Ashland Police Department  
Chief Steve Heath, Ashland Fire Department  
Lester Brent, Technology Director  
Jacqui McGettigan, Office Manage