



# Parent Teacher Committee Meeting Minutes

## November 17, 2015

I. **In attendance:** *Gail Spears, Annie Welch, Jill Hancock, Shannon Bartlett, Kathy Fuller, Ellen Young, Jennifer Foote, Teresa Merrifield and Jacqui McGettigan.*

II. **Calendar Review**

*Mrs. Bartlett reviewed the following calendar items:*

- November 17, Minions Day, Sponsored by Student Council
- November 18-20, Book Fair in the Library
- November 19, Spaghetti Supper and Classroom Visits
- November 23, Parent Teacher Conferences
- November 24, End of Term 2
- November 25 – 27, Thanksgiving Break
- November 30, Trimester 2/Term 3 Begins
- November 30, Volunteer/Coach Clinic
- December 1, Wreath Making
- December 1, School Board Policy Committee and Regular Meetings
- December 3, Holiday Dinner
- December 4, Learning Summaries sent home
- December 10, Basketball Season Opens with games @ Plymouth
- December 11, SAU Dance at Campton Elementary
- December 14, Sports Theme Day sponsored by Student Council
- December 16, Middle Tier Students to attend Bullying Assembly at PRHS
- December 22, Holiday Parties
- December 23- January 4, Christmas Break
- January 5, School Board Policy Committee and Regular Meetings
- January 7, Winter Rec begins and continues through Feb. 4
- January 13, School Budget Hearing
- January 15, SAU Dance at Thornton Elementary
- January 18, NO School, Martin Luther King Day
- NOTE: NWEA Winter Testing Window—December - January

### III. Updates:

- Halloween Parade great success  
*Thanks to the generosity of so many Main St. businesses, the students and staff had a wonderful afternoon. Check out the videos page on the school website for a short movie highlighting the Halloween Parade.*
- Webpage updates  
*Parents are encouraged to check the school website frequently, as the information is constantly being updated. Newest additions include AES Sweatshirt/T-Shirt sales, Understanding the Smarter Balanced Test Results, Superintendent Search Updates and a new video page where you can view all of the videos we create throughout the year.*
- Volunteer/Coach Clinic
- Other happenings at AES
  - Mr. Jones/Mr. Wenhart's reading buddy program
  - Mix It Up At Lunch Day
  - Middle Tier Random Acts of Kindness
  - Veterans' Day remembrances
  - Kelly Avery's Donors Choose Science Cart
  - Mary Lambert's Citgo Fueling Education Sweepstakes Prize

### IV. Parent Teacher Committee Goals

- Results of parent survey regarding Parent Teacher Committee meeting dates/times  
*Mrs. Bartlett reviewed the results of the parent survey. Based on the feedback provided by parents, we will move the meeting time to 6:00 pm.*
- Establish specific objectives  
*The following objectives were discussed:*
  1. *Make the group more of a parent driven organization—As a part of this discussion, those in attendance agreed to call the group the Parent Volunteer Team.*
  2. *Establish special goal(s) for the group*  
*The group has a strong interest in working with the Student Council on the playground fundraising project. There was also interest in working to create special student and/or family activities throughout the year.*
  3. *Increase membership*  
*The group brainstormed a variety of ways to make parents aware of the Parent Volunteer Team and its goals. Ideas included a post card mailing inviting parents to attend; inserts into the Winter Concert Program and inserts to be included with the January 29<sup>th</sup> Learning Summaries.*
- Fundraising options  
*Will be discussed at the next meeting*
- Creation of sub-committees  
*Will be discussed at the next meeting*

### V. Other/Next Meeting

*The Parent Volunteer Team will meet again on Tuesday, February 9, 2016 at 6:00 pm.*